

OVERVIEW OF P&C STRUCTURE

All P&C members are volunteers, working together with a shared vision for our school. Some members take on nominated roles. These roles don't come with more power – they carry greater responsibility. Our structure supports teamwork, clarity, and shared workload – everyone's voice matters.

Executive Team:

The Executive holds overall *responsibility* for the P&C. These roles provide a clear line of accountability, ensure compliance, and support safe, transparent decision-making for our school community.

President, Treasurer & Secretary have signatory authority.

President



Vice President

Treasurer



Secretary



Lead Roles:

Not mandatory positions under the Constitution.

Determined each year based on the needs of the P&C. These are examples only.

Supported and supervised by the Executive and can be a working group model.

Uniform Shop

Events

Community Liason

Grants

Communications

Minutes Secretary

Working groups:

Working groups are established per event/project. As accountability and compliance remains the responsibility of the executive, working groups are required to update regularly.

e.g. Colour Run, Disco, Cafe, Tuckshop

General Members:

All members have the opportunity to be involved in the P&C at a level of input that suits their individual capacity and or interest over the year. This may include discussions, meetings, voting rights, volunteer for events/projects, or simply supporting and promoting P&C activities to others.

Membership is open all year round.

Core Contributor

Core Contributors are P&C members who consistently support projects through hands-on involvement. They play a vital role in delivering events and activities. While they may not carry governance or signatory responsibility, they are highly valued for their reliability, teamwork, and contribution.

Level of responsibility & accountability

